



MONERIS® POS DEVICE



CONNECTIVITY GUIDE

Important: Book Fairs take place in venues with different network configurations. We cannot troubleshoot local IT issues such as firewalls, blocked ports, or connectivity problems. Please contact the venue's IT representative for more assistance.

CONNECTING TO THE INTERNET

The POS device can connect to the Internet in three ways:

- **Cellular:** The device connects to a cellular network automatically.
- **Ethernet:** Connect directly to a secure network using an Ethernet cable.
- **Wi-Fi:** Connect to your school's secure Wi-Fi or another secure Wi-Fi network.

Connecting via Cellular Network

The device will automatically connect to a cellular network like Rogers or Telus, just like a smartphone. Set it up near a window or door where the signal is strongest to achieve the best performance.

If your school has weak cellular coverage that causes delays or connection issues, switch to one of the alternative connectivity methods listed below.

Connect Using an Ethernet Cable

You'll need a working Ethernet port at your checkout area. This can be a wall port or an available Ethernet port on a nearby network device.

- 1 Check the tote for a blue network cable. If one is not supplied, feel free to use your own.
- 2 Plug one end of the network cable into the port on the functional base. Plug the other end into the Ethernet network outlet.
- 3 Wait a few moments while the terminal detects the wired connection.
- 4 Swipe down from the top of the screen to open the Android Quick Settings menu.
- 5 Tap the Mobile Data icon (two-arrow symbol) to turn Mobile Data off.

Connect to Secure Wi-Fi

- 1 Swipe down from the top of the screen twice to open the Android Quick Settings menu.
- 2 Tap the Wi-Fi toggle to turn it on (green = on).
- 3 Press and hold the Wi-Fi toggle to open the full settings screen.
- 4 Select the network and enter the Wi-Fi password.

- 5** If you need to configure a Static IP, follow these steps (otherwise skip to step 6):
 - Scroll down to IP Settings.
 - Tap DHCP and select **Static IP** from the menu.
 - Enter the static IP, gateway IP address, DNS IP address, and any other required fields.
- 6** Tap **Connect**.

Important: Once connected to Wi-Fi, the handheld scanner will automatically unpair and can no longer be used. To continue scanning books, use the built-in camera located on the underside of the terminal.

Tips for Scanning with the Built-in Camera

- Hold the terminal 6–10 inches above the barcode.
- Place the item on a flat surface and ensure the barcode is free of glare.
- Keep the barcode centered in the camera frame until it focuses and scans.
- Move slightly closer or farther away if the camera struggles to read the code.

STILL HAVING CONNECTION ISSUES?

If cellular connectivity issues persist and the terminal cannot connect through Ethernet or Wi-Fi, you may be able to process card payments using the **Moneris® Go app** (stand-alone mode). **Please note:** This app is for card payments only. If you are operating in stand-alone mode, do not process cash transactions through the terminal.

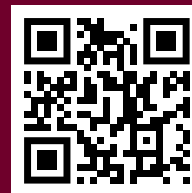
Switching to Stand-Alone Mode

- 1** Swipe up from the bottom of the screen to reveal the navigation buttons.
- 2** Tap the **circle** to return to the **Home** screen.
- 3** Swipe left to access the next screen.
- 4** Select the **Moneris® Go app**.
- 5** Enter the username and password printed on the green label on the underside of the terminal (case-sensitive).
- 6** Tap **Sign In**. The default transaction screen will appear.

For full stand-alone mode instructions, visit schol.ca/x/hz.

Need more
HELP?

SCAN
for full
instructions



schol.ca/x/hg

CALL

Customer Service for
scanning and product-
related support at
1-800-268-3860

WATCH
the step-by-step tutorial
video: schol.ca/x/cA