

# AFTER THE FAIR CHECKLIST

## Wrap up your Fair

- Submit all Student Reorders collected during the Fair at least one business day before the trucks arrive (Case Fairs only).
- Shop the Fair.** Redeem your newly earned Scholastic Dollars on your remaining stock to buy books for kids, volunteers, and teachers.
- Confirm your pickup date in **Fair Details and Settings** in the Host Hub ([schol.ca/x/au](https://schol.ca/x/au)) and ensure your Fair is **packed and ready to go**.

## Finalize your financials

- Start completing your Financial Form in the Host Hub ([schol.ca/x/au](https://schol.ca/x/au)).
- Consider your profit options!** Choose Scholastic Dollars to get up to 50% in rewards. Learn more at [schol.ca/x/dl](https://schol.ca/x/dl).
- Celebrate your success and **claim your well-earned rewards!**
- Review and submit your Financial Form. Need help? Visit the Learning Lab for a handy tutorial: [schol.ca/x/cA](https://schol.ca/x/cA).

**\*Note:** Wireless transactions (credit and debit) are grouped under one category in the Financial Form, while all cash sales—including those processed via Moneris® Go Retail POS—are categorized separately.

## Finish strong

- Thank your volunteers and school community—they helped make your Fair a hit!
- Draw a winner for the Family Event door prize. Ensure the **student and teacher select their book prizes** before Fair pickup.
  - ☆ **Pro Tip:** You don't need to include prizes on your Financial Form!
- Share your experience with our **feedback survey** in the **Wrap Up** section of the Host Hub ([schol.ca/x/au](https://schol.ca/x/au)) or at the end of the Financial Form—we love hearing what worked and how we can improve!