

# Placing a SCHOLASTIC DOLLARS Order Online from Scholastic Education

## Logging into your Account

1. Go to the Scholastic Education website: <https://www.scholastic.ca/education/>
2. Click on the "My Account" button at the top of the homepage.



3. This will take you to the login page. Enter your email address and password. If this is your first time using the Education Online Ordering site, you will need a password. Please contact our Customer Service at 1-800-268-3848 and they will be able to provide one to you. Please note this password is NOT the same as your Book Fair Toolkit login or your Book Clubs account.

Site Map | About Us

**SCHOLASTIC CANADA**

Customer Service | My Account | Home

**Scholastic Education**

To order by phone call: **1-800-268-3848**

**Shopping Cart**

Cart contains 0 items.  
Sub-Total: \$ 0.00  
[Print](#) [Save](#) [View/Edit](#) [CHECKOUT](#)

**ONLINE CATALOGUES**

[Curriculum K-12](#) | [Library](#) | [Collections](#) | [French Resources](#) | [Professional](#) | [Technology](#) | [Classroom Magazines](#)

Product Search  [GO](#)

To receive your password for the Scholastic Education Shopping Cart please call Customer Service at 1-800-268-3848.  
(Canadian Educators only please)

**E-Mail Address**

**User Password**

[Forgot password?](#) [Login](#)

Congratulations! You have successfully logged into your Education account and can now start exploring the website, browsing book selections, and placing orders using your Scholastic Dollars!

## Placing a Scholastic Dollars Order Online:

4. After logging in, you will be taken to the online ordering screen.

Site Map | About Us

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Customer Service | My Account | Home

**Scholastic Education**

To order by phone call: **1-800-268-3848**

**Shopping Cart**

Cart contains 11 items.  
Sub-Total: \$6,355.30  
[Print](#) [Save](#) [View/Edit](#) [CHECKOUT](#)

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**Product Search**  [GO](#)

[Favourites](#) [Quick Order Entry](#) [My Orders](#) [My eBook Orders](#) [Printable Book Lists](#) [Logout](#)

IMAGE	ISBN	DESCRIPTION	PRICE	QTY
<a href="#">Add to Cart</a>				

5. You now have several options for adding items to your cart:

- Click on "Quick Order Entry" and input the 13-digit ISBNs and quantities to add them to your cart and click on "Continue".
- Utilize the product search bar to search for items by keyword, title, author, or 13-digit ISBN. Select requested quantities and click "Add to Cart" for the desired items.
- Browse the Online Catalogues section to shop by categories and then add selected items to your cart.

The Shopping Cart field will update as items are added to your cart.

Site Map | About Us

**SCHOLASTIC CANADA**

Customer Service | My Account | Home

**Scholastic Education**

To order by phone call: **1-800-268-3848**

**Shopping Cart**

Cart contains 1 item.  
Sub-Total: \$23.99  
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**ONLINE CATALOGUES**

[Curriculum K-12](#) | [Library](#) | [Collections](#) | [French Resources](#) | [Professional](#) | [Technology](#)

[Classroom Magazines](#)

**Product Search**  [GO](#)

[CHECKOUT](#)

IMAGE	ISBN	DESCRIPTION	PRICE	DISCOUNT	DISCOUNT PRICE	QTY	TOTAL	
	9780439465892	Week-by-Week Phonics and Word Study Activities f	\$23.99	0%	\$23.99	<input type="text" value="1"/> <a href="#">Update</a>	\$23.99	<a href="#">Remove</a>

Subtotal: 23.99

[UPDATE CART](#) [CHECKOUT](#)

If you clicked on this product from one of our Online Catalogues, please see your other browser tab to continue shopping.

6. When you're ready to proceed with your purchase, click on "Checkout".

Site Map | About Us

**SCHOLASTIC CANADA**

Customer Service | My Account | Home

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**Shopping Cart**

Cart contains 1 item.  
Sub-Total: \$23.99  
[Print](#) [Save](#) [View/Edit](#) **CHECKOUT**

ONLINE CATALOGUES

[Curriculum K-12](#) | [Library](#) | [Collections](#) | [French Resources](#) | [Professional](#) | [Technology](#) | [Classroom Magazines](#)

Product Search  [GO](#)

IMAGE	ISBN	DESCRIPTION	PRICE	DISCOUNT	DISCOUNT PRICE	QTY	TOTAL	
	9780439465892	Week-by-Week Phonics and Word Study Activities 1	\$23.99	0%	\$23.99	1 <a href="#">Update</a>	\$23.99	<a href="#">Remove</a>

Subtotal: 23.99

[CHECKOUT](#)

If you clicked on this product from one of our Online Catalogues, please see your other browser tab to continue shopping.

[UPDATE CART](#) [CHECKOUT](#)

7. Select your school and click on "Continue".

Site Map | About Us

**SCHOLASTIC CANADA**

Customer Service | My Account | Home

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**Shopping Cart**

Cart contains 1 item.  
Sub-Total: \$23.99  
[Print](#) [Save](#) [View/Edit](#) **CHECKOUT**

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Product Search  [GO](#)

**Step 1: Log-In** | **Step 2: Shipping** | Step 3: Payment | Step 4: Place Order

**Shipping Address**

Choose an address to ship to from your address book. If eBook items are ordered, you will be able to download your eBooks after the order is confirmed.


Address Book:

☐ STONEHAVEN ELEM SCHOOL 875 Stonehaven Ave Newmarket, ON, L3X 2

[View Cart](#) [CONTINUE](#)

8. Complete the "Scholastic Book Fair Commission Statement Credit" fields with your certificate number and amount to spend. Your certificate numbers can be found on your most recent Rewards Statement. If you cannot locate this, you can contact our Customer Service at 1-800-268-3848 and they will be able to provide this to you. In the event that you cannot obtain your certificate number, please enter "12345" and your oldest balance will be applied to the order.

[Site Map](#) | [About Us](#)



[Customer Service](#) | [My Account](#) | [Home](#)

Scholastic  
Education

To order by phone call:  
**1-800-268-3848**

**Shopping Cart**  
 Cart contains 1 item.  
 Sub-Total: \$23.99  
[Print](#) [Save](#)  
[CHECKOUT](#)

[Curriculum K-12](#) | [Library](#) | [Collections](#) | [French Resources](#) | [Professional](#) | [Technology](#)

Classroom  
Magazines

**Product Search**  [GO](#)

**Messages:**  
Special access to X010A.PRDDTALIE granted - normal A \$/400 or \$/38 security applies

Step 1: Log-In

Step 2: Shipping

Step 3: Payment

Step 4: Place Order

Subtotal:	\$23.99
Shipping:	\$10.00
PST/QST:	\$ .80
GST# R104745229 GST/HST:	\$1.70
<b>Order Total:</b>	<b>\$36.49</b>

**Enter Coupons:**  
  
**Bonus Bank Balance: \$**  
  
**Bonus Bank Redeem:**  
 Amount: \$

**Paper Bonus Coupon**  
  
 Number:       
 Amount: \$  \$  \$  \$  \$

**Scholastic Book Fair Commission Statement Credit**  
  
 Number:       
 Amount: \$  \$  \$  \$  \$



9. Click on "Continue".
10. Choose "Pay by Invoice" and click on "Continue".

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**Shopping Cart**  
Cart contains 1 item.  
Sub-Total: \$23.99  
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ONLINE CATALOGUES  
Curriculum K-12 | Library | Collections | French Resources | Professional | Technology **Classroom Magazines**

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Step 1: Log-In Step 2: Shipping Step 3: Payment Step 4: Place Order

Select a Payment Method:

☐ Pay by Purchase Order

☐ Pay with Credit Card

☒ Pay by Invoice (Select this option if you have paid with Book Fair Credits)

[CONTINUE](#)

11. Review your order including all Items, quantities, personal information, shipping address, shipping charges, and taxes.

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ONLINE CATALOGUES  
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Product Search  [GO](#)

Messages:  
**Special access to X010A.PRDDTALIB granted - normal AS/400 or S/38 security applies**  
Please review details and press submit to complete order.

Step 1: Log-In Step 2: Shipping Step 3: Payment Step 4: Place Order

**Ship To:**  
STONEHAVEN ELEM SCHOOL  
875 Stonehaven Ave  
Newmarket ON L3X 2K3 CA

**Bill to:**  
Invoice

IMAGE	ISBN	DESCRIPTION	PRICE	DISCOUNT	DISCOUNT PRICE	QTY	TOTAL
	9780439465892	Week-by-Week Phonics and Word Study Activities f	\$23.99	0%	\$23.99	1	\$23.99

All Orders are Subject to Scholastic's Education Discount Structure

Orders Of	Discount
\$ 0.00 - \$4,999.99	0%
\$5,000.00 - \$9,999.99	5%
\$10,000.00+	10%
\$ 0.00 - \$ 0.00	0%

Education Discount: .00  
Order Subtotal: 23.99  
Shipping Total: 10.00  
Taxable Subtotal: 33.99  
PST/QST: .80  
GST# R104745229 GST/HST: 1.70  
Order Total: 36.49

[View Cart](#) [SUBMIT](#)

12. Click on 'Submit' to complete and submit your order.

## **Additional Information:**

After receiving your confirmation number via email, you have until 2pm EST on the following business day to make any modifications. To make changes to your order, please call Customer Service at 1-800-268-3848.

Our Education Consultants are highly-qualified professionals and are available to provide you with valuable product information and services related to any Education resources. Click the link to find your Education Consultant: <https://www.scholastic.ca/education/consultants/>