Placing a SCH&LASTIC DOLLARS Order Online from Scholastic Education

Logging into your Account

- 1. Go to the Scholastic Education website: <u>https://www.scholastic.ca/education/</u>
- 2. Click on the "My Account" button at the top of the homepage.

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Digital Catalogues	Curriculum K-12	Library	Collections	French Resources	Professional Learning	Digital Solutions	Magazines+	Videos	Contact Us	
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Scholastic Education offers blended and digital classroom resources in literacy, math, science, social studies, and French. We're committed to supporting teachers in their instruction—in-person, virtually, or in a hybrid/blended learning model.

3. This will take you to the login page. Enter your email address and password. If this is your first time using the Education Online Ordering site, you will need a password. Please contact our Customer Service at 1-800-268-3848 and they will be able to provide one to you. Please note this password is NOT the same as your Book Fair Toolkit login or your Book Clubs account.

Site Map About Us	SCHOLASTIC SCHOLASTIC	Customer Service My Account Home
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To receive your password for the Scholastic Education Shopping Ca (Canadian Educators only please) E-Mail Address User Password Forgot password? Login	rt please call Customer Service at 1-800-268-3848.	

Congratulations! You have successfully logged into your Education account and can now start exploring the website, browsing book selections, and placing orders using your Scholastic Dollars!

Placing a Scholastic Dollars Order Online:

4. After logging in, you will be taken to the online ordering screen.

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- 5. You now have several options for adding items to your cart:
 - Click on "Quick Order Entry" and input the 13-digit ISBNs and quantities to add them to your cart and click on "Continue".
 - Utilize the product search bar to search for items by keyword, title, author, or 13-digit ISBN. Select requested quantities and click "Add to Cart" for the desired items.
 - Browse the Online Catalogues section to shop by categories and then add selected items to your cart.

The Shopping Cart field will update as items are added to your cart.

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6. When you're ready to proceed with your purchase, click on "Checkout".

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7. Select your school and click on "Continue".

CANADA Scholastic Education To order by phone call: 1-800-268-3848 Shopping Cart Image: Cart contains 1 liem: Sub-Total: \$23.99 Print Save ONLINE CATALOGUES ONLINE CATALOGUES Classroom Magazines Curriculum K-12 Library Collections French Resources Professional Technology Classroom Magazines Product Search GO	Site Map About Us	MSCHOLASTIC	Customer Service My Account Home
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Step 1: Log-in Step 2: Shipping Step 3: Payment Step 4: Place Order Shipping Address Choose an address to ship to from your address book. If eBook items are ordered, you will be able to download your eBooks after the order is confirmed. Choose an address to ship to from your address book. If eBook items are ordered, you will be able to download your eBooks after the order is confirmed.	Step 1: Log-In Step 2: Shipping Shipping Address Choose an address to ship to from your address book. If eBook ite	g Step 3: Payment Step 4: ms are ordered, you will be able to download your eBooks after t	he order is confirmed.
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8. Complete the "Scholastic Book Fair Commission Statement Credit" fields with your certificate number and amount to spend. Your certificate numbers can be found on your most recent Rewards Statement. If you cannot locate this, you can contact our Customer Service at 1-800-268-3848 and they will be able to provide this to you. In the event that you cannot obtain your certificate number, please enter "12345" and your oldest balance will be applied to the order.

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- 9. Click on "Continue".
- 10. Choose "Pay by Invoice" and click on "Continue".

Site Map About Us	SCHOLAS ⁷	TIC Customer Service My Account Home
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11. Review your order including all Items, quantities, personal information, shipping address, shipping charges, and taxes.

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12. Click on 'Submit' to complete and submit your order.

Additional Information:

After receiving your confirmation number via email, you have until 2pm EST on the following business day to make any modifications. To make changes to your order, please call Customer Service at 1-800-268-3848.

Our Education Consultants are highly-qualified professionals and are available to provide you with valuable product information and services related to any Education resources. Click the link to find your Education Consultant: <u>https://www.scholastic.ca/education/consultants/</u>