

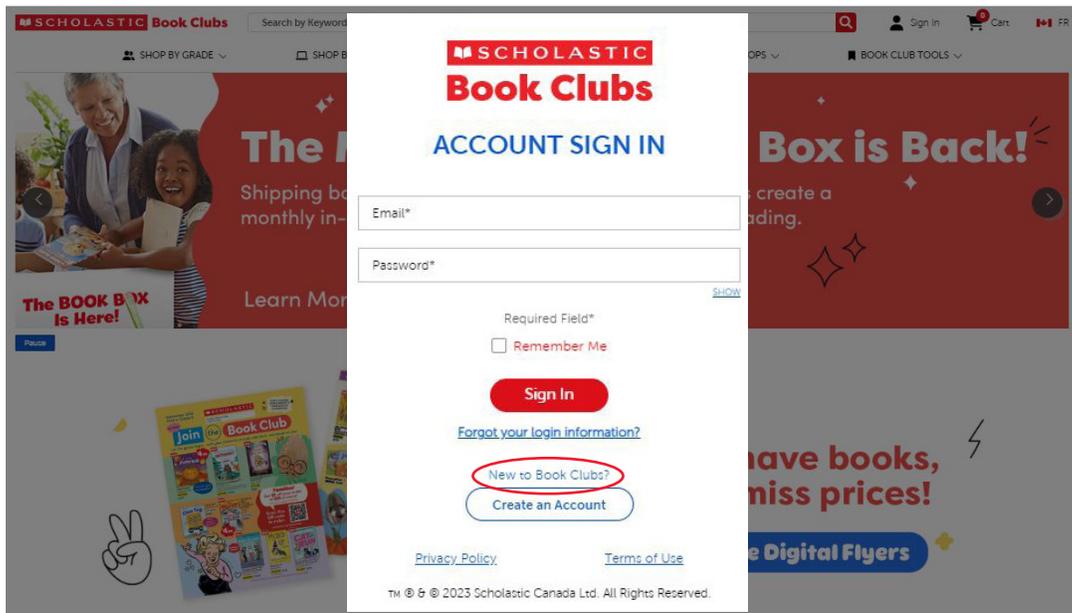
Placing a SCHOLASTIC DOLLARS Order Online from Scholastic Book Clubs

Creating an Account

1. Go to the Scholastic Book Clubs website: <https://bookclubs.scholastic.ca/>
2. Click on the "Sign In" button in the top-right corner of the page. A pop-up will appear.



3. In the pop-up, click on "New to Book Clubs? Create an Account".



4. Fill in the required information, including your name, email address, and a password.
5. Click "Next" and complete the additional profile information requested, such as your role, grade level, preferred language of communication, and review and accept the terms and conditions, privacy policy, and any other relevant agreements. Note that all fields must be completed in order to move to the next step.

Step 4

SCHOLASTIC Book Clubs

CREATE AN ACCOUNT

First Name* Last Name*

Email Address*

Confirm Email Address*

Password* [?](#)

Confirm Password*

[SHOW](#)

Home Phone Number*

Required Field*

[Back](#) [Next](#)

Step 5

SCHOLASTIC Book Clubs

CREATE AN ACCOUNT

Do you teach or work in a school, licensed daycare, or home school?*

Yes No

Role*

Other [v](#)

Grade(s) of Interest*

No Preference

Choose Your Grades [v](#)

Are you running Book Clubs? * [More info](#)

Yes No

Communication Language* [More info](#)

English French

Email Preference

Yes, please send me promotional emails. (You can unsubscribe at any time.)

I have read and agree to Scholastic's [Privacy Policy](#) and [Terms of Use](#).*

Required Field*

[Back](#) [Submit](#)

[Privacy Policy](#) [Terms of Use](#)

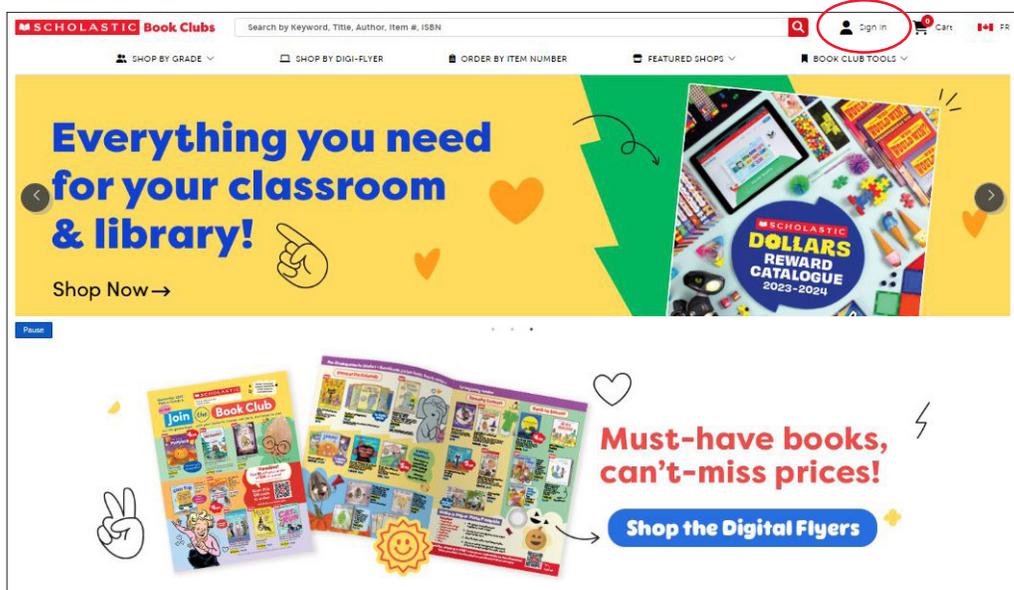
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6. Click "Submit" and enter your school's information. Note: This can be found by either entering the postal code or province.
7. Verify your email address by clicking on the verification link sent to the email provided during registration.

Congratulations! You have successfully created your Book Clubs account and can now start exploring the website, browsing book selections, and placing orders using your Scholastic Dollars!

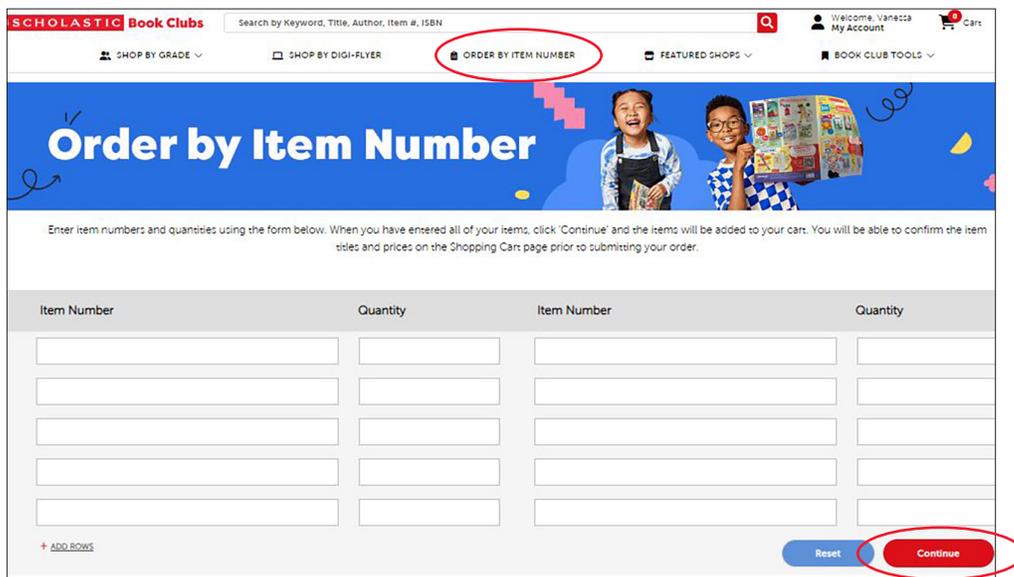
Placing a Scholastic Dollars order online

1. Go to the Scholastic Book Clubs website: <https://bookclubs.scholastic.ca/>
2. Click on "Sign In" from the menu on the top right of the screen.

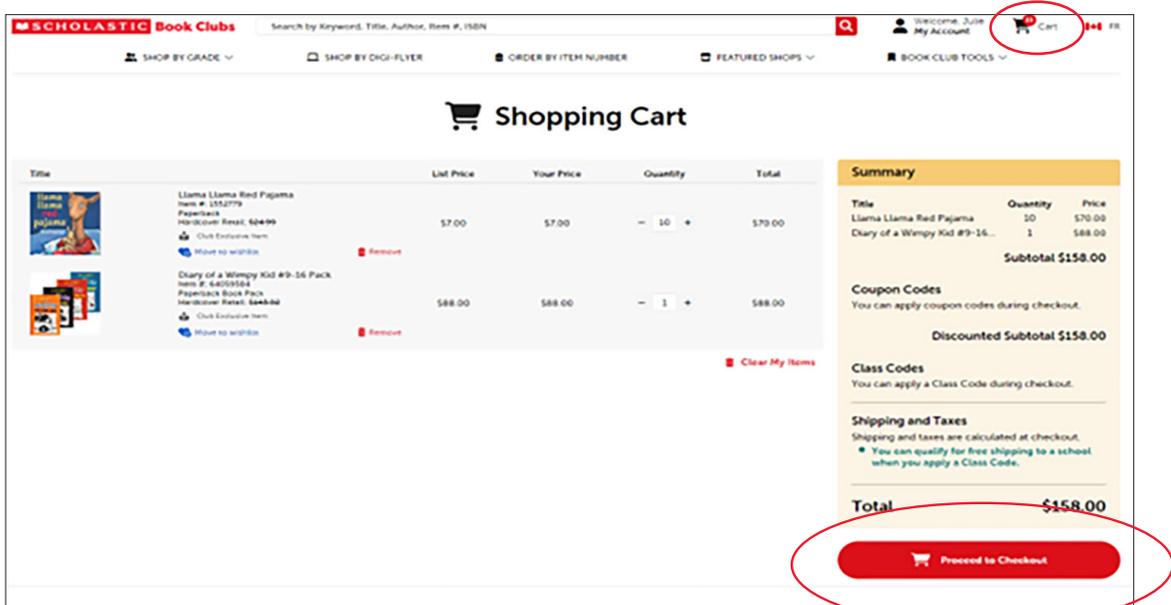


3. Enter your email address and password. If you forgot your password, click on "Forgot your login information?" and fill in the required information. If you need assistance, please call 1-800-268-3848.
4. You have several options for adding items to your cart:

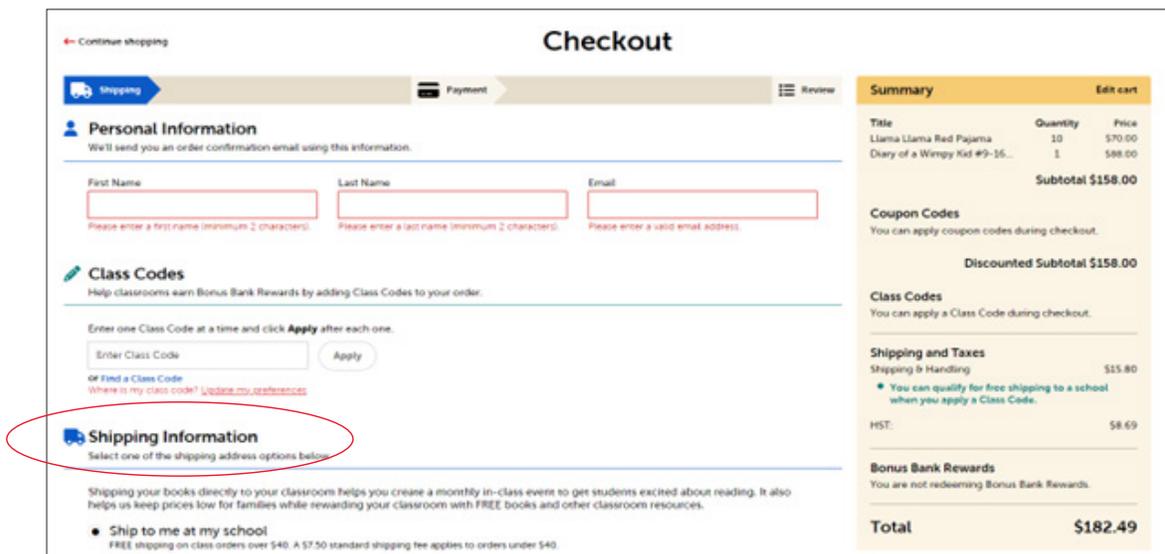
- Click on "Order by Item Number" in the navigation to shop right from the catalogue! You can input the product item numbers and quantities into the form. When you have entered all of your items, click 'Continue' and the items will be added to your cart. You will be able to confirm the items, quantities, and prices on the Shopping Cart page prior to submitting your order.



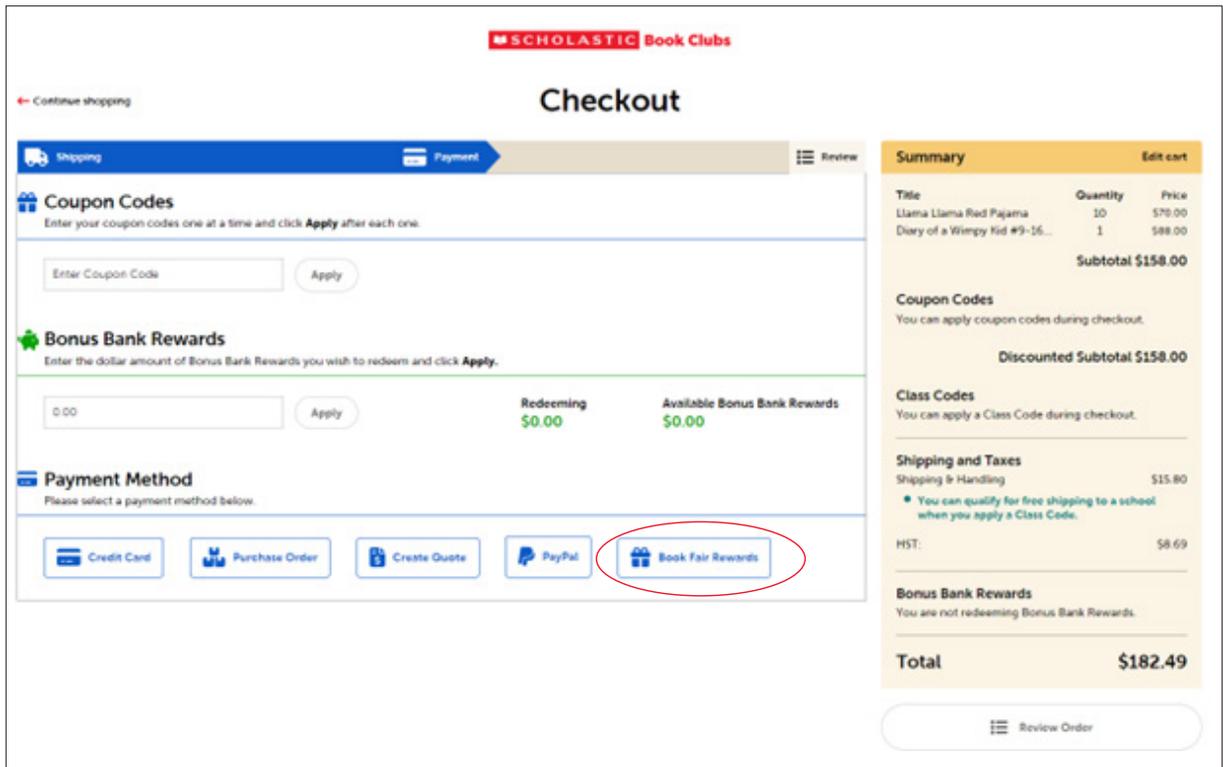
- Utilize the search bar at the top of the page to search for items by keyword, title, themes, author, item number, and more. Once you search, you can filter your results by subject, language, grade, and more. Click into items for more detail, or simply click "Add to Cart" on the desired items.
 - Shop by a number of our Featured Shops, including the Educators Essentials page where you can find everything you need for your school.
 - Shop our digital flyers and catalogues by clicking on "Shop by Digi-Flyer" in the navigation. Here you will find a digital version of our Scholastic Dollars Catalogue, plus monthly Book Clubs flyers and teacher newsletters.
5. To view your cart, click on the "Cart" button located in the top right-hand corner. When you're ready to proceed with your purchase, click on "Proceed to Checkout".



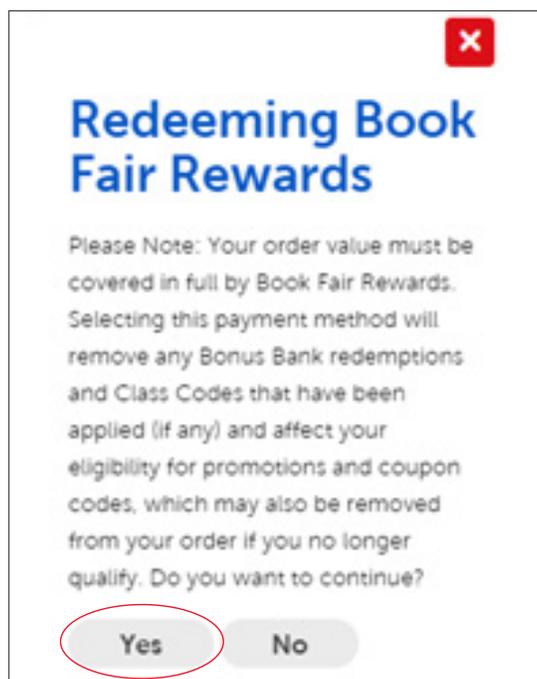
6. Verify that all your personal information is correct. Note that a Class Code is not necessary when placing a Scholastic Dollars order.
7. Enter the shipping address under "Shipping Information".



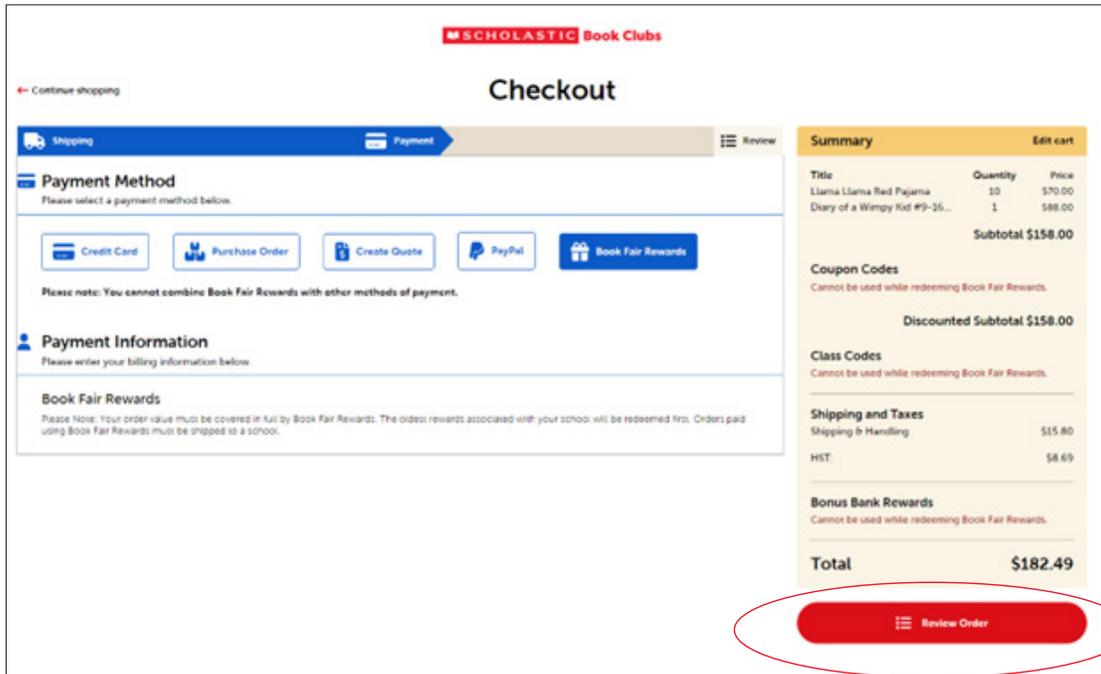
8. Click on "Proceed to Payment".
9. Under "Payment Methods" select "Book Fair Rewards".



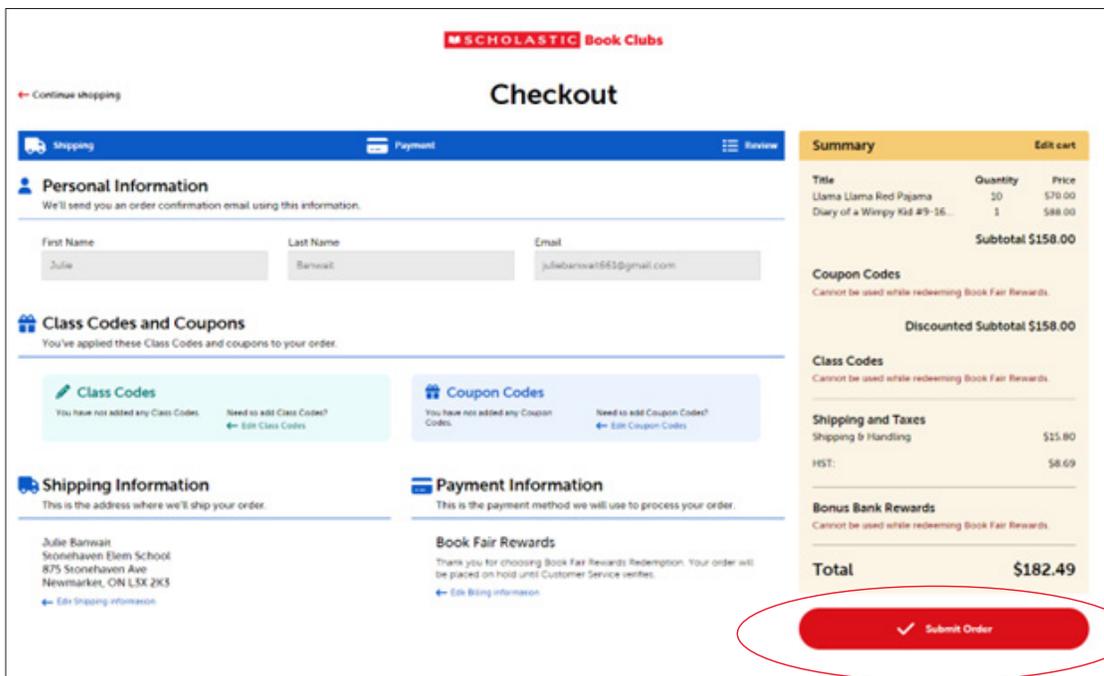
10. A dialog box pops out informing you that your order value must be covered in full by your Scholastic Dollars as you cannot combine payments when placing a Scholastic Dollars order online. (Note: Class Codes cannot be applied to orders paid with Scholastic Dollars; therefore, these orders cannot be used to earn Book Clubs Bonus Bank Rewards or qualify for free shipping).



11. Click "Yes" to continue.
12. Click on "Review Order".



13. Review your order including all items, quantities, personal information, shipping address, shipping charges, and taxes.
14. Click on 'Submit Order' to complete and submit your order.



Congratulations! You have now submitted your Scholastic Dollars Order online! If you have questions or require further assistance, please contact Customer Service at **1-800-268-3848** Monday to Friday from 9am to 5pm EST or by email at **trade-education@scholastic.ca**. For Book Clubs Customer Service, please email **custserve@scholastic.ca**.